

# ASSOCIATION OF HOUSE OWNERS

## Quinta do Paraiso

Founded: October 3, 1981

**Agenda for Annual General Meeting (AGM) House Owners Association (HOA) Quinta do Paraiso (QDP) - to be held on Saturday 28th March 2015 at QDP**

**LUNCH - Members are invited by HOA to Lunch at the Trattoria Olivera, 12:45 for 13:00 PM (subject to booking in advance, RSVP) - at no charge.**

**HOA and QDP are also inviting all other Owners to this Lunch (€10 charge).**

**AGM - 14:00 PM (Members Only):**

1. Opening
2. Minutes AGM March 29th 2014  
(sent earlier but also to be found at [www.hoa-qdp.org](http://www.hoa-qdp.org))
3. Secretaries report 2014 (attached)
4. Consequences of and (if possible) presentation of experiences with the new law on Alojamento Local (Decreto-Lei No 128/2014 de 29 de agosto)
5. QDP Presentation:
  - Central Facilities: *investment plans for 2015-2016-2017*  
*central pools user controls*
  - Occupancy level 2014 and look ahead 2015
  - QDP advertising strategy: *ratings for QDP accommodation*  
*improvements required*
  - Recycling facilities (by Camera but action by QDP)
  - WIFI outlook (for discussion)
6. Members feedback
  - Contract 2014 experiences
  - Contract 2015 inclusions/exclusions  
*Wine and water welcome for first time guests*  
*Washing-up and dishwasher consumables*
  - Service level of QDP
  - Experiences with Sovereign and other Fiscal Representatives
7. Any other business
8. Place, date AGM 2016

(continued over)

Items below will be discussed without the QDP management present

1. Financial and Audit Reports:
  - Presentation of the financial summary 2014 and estimate 2015 by the Treasurer (at meeting)
  - Report of the HOA Audit committee over the financial summary
  - Appointment of the HOA Audit committee for 2015
  - Results of Audit on QDP CF costs, as held by the HOA Board in January 2015
  - Results of Audit on QDP bookings and reservations for 2014, as held by Sovereign in February 2015
2. Experiences with independent booking Websites for QDP accommodation
3. Renewal of HOA's powers of:
  - Audit on bookings and reservations
  - Audit on CF costs
  - Delegation to the Board to negotiate and agree CF payments for 2016
4. Election new board members  
Mr Van den Berg retires by rotation and is available for re-election
5. Any other business.

Please inform the Secretary:

(a) if you will be attending, how many people (for Lunch - RSVP by Friday 20th March - booking is essential);

(b) if you will not be attending (- do please mention any points you wish to be raised).