

ASSOCIATION OF HOUSE OWNERS

Quinta do Paraiso

Founded: October 3, 1981

Agenda for Annual General Meeting (AGM) House Owners Association (HOA) Quinta do Paraiso - to be held Saturday April 1st 2017

AGM - 14:30 PM (Members Only):

1. Opening
2. Minutes AGM April 9th 2016
(sent earlier but also to be found at www.hoa-qdp.org)
3. Secretaries report 2016 (attached)
4.
 - Information about the developments around the Carvoeiro Club Group by Mrs Patricia Burer
 - Management changes , introducing Mr. Joao Barroso as resort manager Quinta do Paraiso
 - Views on developments by Mr Joao Barroso
 - Occupancy level 2016 and look ahead 2017
 - Accounting system
 - Wine and water welcome for first time guests to be continued ?
 - Security, is there a requirement for improvement ?
 - Status of existing HOA <-> QdP Agreements
 - WIFI - review on present situation and look ahead
 - Central Facilities Contributions
 - Members feedback over Contract 2016
 - Service level of QDP to owners
 - Requirements for additional information on the "snapshots" (type of house booked , source of booking)
 - Maintaining quality standards, Clients expectations
5. Any other business
6. Place, date AGM 2018

(continued over)

Items below will be discussed without the QDP management present

1. Financial and Audit Reports:
 - Presentation of the financial summary 2016 and estimate 2017 by the Treasurer (at meeting)
 - Report of the HOA Audit committee over the financial summary
 - Appointment of the HOA Audit committee for 2017
2. Experiences with independent booking Websites for QDP accommodation
 - In general owners experiences with other sources of booking
3. Priorities for future Contract negotiations
 - Rental rates/ rack rates; transparency and earlier information required on this subject
 - Inspection reports
4. Renewal of HOA's powers:
 - Audit on Bookings and reservations
 - Audit on CF costs
 - and renewal of the Delegation to the Board to negotiate and agree CF payments for 2018
5. Election new Board members
 - Mr Alan Jenkins retires by rotation and is available for re-election
 - Nominations are invited to fill a vacancy on the Board
6. Any other business

Please inform the Secretary:

- (a) if you will be attending (- number of people, and with or without lunch at 13:00 PM)
- (b) if you will not be attending (- do please mention any points you wish to be raised).